

Select Committee Agenda



Neighbourhoods Select Committee Tuesday, 27th June, 2017

You are invited to attend the next meeting of **Neighbourhoods Select Committee**, which will be held at:

**Committee Room 2, Civic Offices, High Street, Epping
on Tuesday, 27th June, 2017
at 7.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

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Members:

Councillors N Bedford (Chairman), H Brady (Vice-Chairman), N Avey, R Baldwin, L Hughes, J Jennings, R Morgan, S Neville, A Patel, C P Pond, B Rolfe, M Sartin, G Shiell, E Webster and J H Whitehouse

SUBSTITUTE NOMINATION DEADLINE: 6.30pm

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Director of Governance) To report the appointment of any substitute members for the meeting.

3. NOTES OF PREVIOUS MEETING (Pages 5 - 14)

To agree the notes of the meeting of the Select Committee held on 21 March 2017.

4. DECLARATIONS OF INTEREST

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 15 - 18)

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

6. NEIGHBOURHOODS DIRECTORATE BUSINESS PLAN FOR 2017/18 (Pages 19 - 26)

Members will recall that O & S had requested that Portfolio Holders present their Business Plans at the first meeting of the new O & S Cycle on the 6 June. As the Business Plans are developed on a Directorate basis, such a presentation would have required some careful choreography. However, agreement has been reached, that it makes more sense for the Business Plans to be presented to the relevant Select Committee, where there would be better alignment. This way the Select Committees would have time to undertake a more in-depth scrutiny role regarding the numerous services which make up their Select Committees.

On this basis, the relevant Portfolio Holders are requested to attend this meeting and take the Select Committee through their plans for the coming year.

7. KEY PERFORMANCE INDICATORS 2016/17 - OUTTURN REVIEW (Pages 27 - 42)

To review performance against the Key Performance Indicators (KPIs) within its areas of responsibility for 2016/17.

8. CORPORATE PLAN KEY ACTION PLAN 2016/17 - OUTTURN REVIEW (Pages 43 - 54)

(Director of Neighbourhoods) To consider the attached report.

9. LOCAL PLAN UPDATE (Pages 55 - 60)

(Director of Neighbourhoods) to consider the update on the current position of the Local Plan.

10. GREEN CORPORATE WORKING PARTY (Pages 61 - 62)

(Director of Neighbourhoods) To note the progress and updates from the Corporate Green Working Party.

11. ENVIRONMENTAL CHARTER (Pages 63 - 64)

To note the six-monthly update on the progress of the Environmental Charter provided

in the attached report.

12. BOBBINGWORTH NATURE RESERVE (FORMER LANDFILL SITE) LOCAL LIAISON GROUP (Pages 65 - 68)

Recommendation:

To consider the draft notes of the Group and Terms of Reference revised in June 2017 regarding the frequency of meetings (as attached). Meetings were being held twice a year since 2012, but now one meeting per year is proposed and an update given by the relevant officers to the membership, 6 months post the meeting.

13. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.